



The Barlow Parent, Adults and Staff Association

Thursday 5th October 2023, 7pm at Barlow Club

Meeting minutes – 8

Attendees:

Naomi Durham
Charlotte Dobson
Maria Dodds
Fran Howard

Minutes:

- 1) Naomi wanted to start the meeting by thanking Lucy Moore for all her help and support over the past year to BPASA.

2) Thoughts and discussions then turned to the upcoming Pumpkin Party. It was confirmed that the tuck shop would sell:

Crisps – 50p (still need to buy)

Sweets – 25p (already have)

Chocolate – 25p (already have)

We also needed to look at getting Glow sticks, pumpkin stickers and more tattoos. Also sticks for the lollypop game.

It was noted that ticket sales for the event needed to be capped at 50 to ensure overall numbers were ok to follow the Barlow Club guidelines. For entry; tickets would be printed for those who have bought them and with that entry ticket they will be handed a drink, sweets & tattoo.

We have access to the club from 6pm to enable us to decorate and set up. Helpers confirmed for the evening currently are:

Naomi – Tuck Shop & Tattoos

Charlotte – Tuck Shop & Tattoos

Maria – Tickets

Leanne – Games (also Fran if avail) – statues / bumps / over & under

** We need to ask Lucy about speaker**

School had asked us if we wanted to organise prizes if we run a pumpkin decorating competition through school (£1 an entry and all funds to BPASA). It was unanimously agreed and that we would need 4 prizes – MD would organise these.

- 3) Christmas. Talk then turned to Christmas. It was noted that the KS1 nativity is on the 14th Dec and muted whether this could be done at the club and we could provide tea & coffee?
 - 3 wheelbarrows needed for 3 Christmas raffle prizes (1 Chocolate / 1 Alcohol / 1 Kids)
 - School had asked if the BPASA could provide funds for the Christmas gift to the children this year and if we could come up with any ideas (usually a budget of £5 per child). Could we find anything on Baker Ross? To be looked into more / ideas.
 - Hot Chocolate Friday's would start after half term. MD is happy to organise this. It was also discussed if we could get toffee apples (2 for £1.50) so that we can sell on the last Friday before half term

4) Gift Bags. It was discussed trying to get this organised to hand out Fri 13th Oct and to include a feedback form; some suggestions for feedback questions:

What did you enjoy last year?

What can we improve on?

Any suggestions for future that you would like to see?

5) Future Fundraising

This was to be looked at more in future meeting but ideas to look at:

School Lottery (Leanne & Fran)

Insurance

Look at Colour Run

The meeting concluded and the next meeting to be held on Thursday 2nd November at Barlow Club, 7pm.