

## The Barlow Parent, Adults and Staff Association

Thursday 8<sup>th</sup> June 2023, 7pm at Barlow Club

### Meeting minutes – 5



#### **Attendees:**

Naomi Durham  
Charlotte Dobson  
Lucy Moore  
Leanne Cooper  
Maria Dodds  
Fran Howard

#### **Minutes:**

Actions brought forward from previous meeting:  
Printing / Promotional Items for BPASA  
Facebook Page  
Photo's for website

Naomi confirmed at the start of the meeting that the balance in our funds to spend was £829.00 which is a fantastic amount given we only started fundraising a few months ago! Well done everyone. On the subject of finances it was motioned for Fran Howard to take over the role of finance for BPASA which was unanimously agreed.

School have approached us to fund part of the leavers presents for Year 6 – a leavers book for each Yr 6 pupil totalling £105.00. Again, this was unanimously agreed. School had also requested if there were any committee members available on 17<sup>th</sup> July at 2pm to pop along to help hand out these gifts. LM agreed and CD also thought she was available but just needs to confirm.

Ice lolly sales it has been agreed with school that these can commence and the first day for selling will be Friday 16<sup>th</sup> June and every Friday thereafter. The price was decided at £1 for ice creams / lollies and 50p for ice pops (still some leftover in freezer). MD said she was happy to take control of this and source the goods and was happy to sell on the first day. It was agreed we should try and come up with a rota system so that it's not just the same person giving up their time once a week. It was also discussed about having a rota system of parents / volunteers who don't want to be on the committee but are happy to help at the odd event when needed.

LM updated the committee on prices she had received for polo shirts and printing. It was discussed that this would enable committee members to stand out at events and if names are put on also we would seem more 'approachable' ND took the sizes required from everyone present and was going to place an order with everyone agreeing they were happy to cover half of the costs of these.

Discussions then turned to the Summer event. ND confirmed school had said they would be inviting parent's / carers / family's to come for a picnic 12 noon onwards on Monday 24<sup>th</sup> July. ND had arranged and received the authorisation from school for Selby Ice's to attend and they have agreed to donate 20% of profits to BPASA

MD had spoken previously to Mrs McDonald regarding a rule breakers day on the last day of term and she thought this was a good idea. The idea is 50p per rule break and the choice of:

Crazy hair / Accessories  
Non uniform  
Juice not water in bottles  
Make up / face paint  
Bring a toy / teddy to school

We would also hold another raffle for this day and prizes were actively being sought (to date we have had donated:

Piglets (2 children admission tickets)  
Yorkshire Balloon Fiesta (Day entry ticket x 4)  
Rudgate Brewery – Prize T.B.C but agreed  
York Theatre Royal – awaiting confirmation

It was agreed that raffle tickets would be sent home again to parents / carers and one half needed to be returned with money in an envelope and details written on the back of each ticket

Surprise bags – MD agreed to take this on and so we are looking for people to donate any unwanted / used gift bags so that we can either fill with a nice or not so nice prize – a bit like a lucky dip! Please could we ask school to ask parents for help with any bags or prizes / gifts that may be unwanted at home!

It was mentioned that we need more committee members and volunteers and we discussed ways this might be approached. One thought was if we could advertise or be able to give something to parents on Parents evening. A post would also go out on the Facebook page and could we possibly have a poster to go up on the school fence / gate so that people can see it when they are lining up to come in. LC mentioned about maybe organising a welcome event for parents and students who start in September which would be a nice opportunity to introduce ourselves also. ND & LM suggested getting an introduction letter mocked up and ready to give out.

It was again said that those who hadn't sent in pictures for the website to do this ASAP.

Items needing to be purchased are:

Tablecloths  
Gift bags / items to go in them  
Ice lollys  
Raffle tickets  
Envelopes  
Float tins  
Float (£30 / £40 in coins)  
Kitchen Roll / Serviettes

**The meeting concluded and the next meeting was arranged for Thursday 6<sup>th</sup> July at 7pm at Barlow Club.**