

The Barlow Parent, Adults and Staff Association

Thursday 9th February 2023, 7pm at Barlow Club

Meeting minutes – 2

Attendees:

Naomi Durham
Lucy Moore
Maria Dodds
Charlotte Dobson
Leanne Cooper

Minutes:

Naomi explained that she had been looking into setting up a bank account for the Association however there was some confusion as to whether we needed to be set up as a charity. ND was still awaiting further information from Mrs Marwood to confirm what the best way to proceed with this would be. Lucy raised the question if school bank account could be used and we just exchange financial information about monies raised etc either short term or long term. ND confirmed that the monies currently sent through parent pay were going to the school account however this could be set up if we wanted to go direct into a bank account we set up if this is what we wanted. ND said she would approach Mrs Briggs to see if we could continue using the school bank account short term and seek further clarification re setting up our own bank account as an association rather than a charity (too much red tape / paperwork involved in this). ND is still liaising with Mrs Marwood regarding the constitution and hopefully we can get this drawn up in the next few weeks.

We have received confirmation from school that trustees do not need to complete / hold DBS checks as we are always going to be in the presence of teachers.

It was also discussed and proposed that a group photo of trustees should be taken to be uploaded onto the website as an introduction of committee members and so people know who we are and can feel like they can approach us with any ideas etc.

Those present then looked through all the entries received for the logo competition and picked the following out as winners:

1st – Olivia Fentiman (Yr 4)
2nd – Cece (Yr 2)
3rd – Regan King (Yr 4)

The committee wanted to note that all entries received were appreciated and acknowledged the work each entrant had put in and put together a small prize for each one. ND is looking into cropping the winning logo and uploading it so it can go out on future letters etc.

We then started to look forward to the future fundraising ideas.

- It was agreed we need to be asking and seeking donations for the Easter raffle prizes. LC has been in contact with Asda, Tesco, Morrisons, Betty's and Nestle. So far Morrisons have confirmed they will donate 5 small easter eggs and Betty's will donate 1 x White Chocolate bunny Easter Egg. We will obtain different coloured raffle ticket books and then look at

selling them in the playground after school, say every Friday (if school in agreement). LM suggested doing an 'Introduction Letter' to go send out to all parents and to possible future donor's explaining what the association is about and what the aims are and include a quick introduction to each trustee.

- It was noted that the bake sale planned for Easter had been advertised in the school newsletter as Thurs 30th March but it was agreed we would ask school if we can move this to the Friday (31st March) to join up with the Easter raffle and ensure we had enough people available to do both this and raffle
 - ND explained that another parent – Nikki Bowmer – had offered to do a school disco. It was decided we would ask Nikki for further details (venue, dates etc).
 - Fri 5th May – Celebrating the King's Coronation. It was previously suggested that we could do an 'afternoon tea picnic style' at school if they are in agreement and would like to advertise this as early as possible to ensure as many parents / carers can attend. On the day we would hope to have a refreshments stall, mug tombola (possibly ask kids to bring in a mug from home filled with some little treats), guess how many red blue and white sweets in a jar and some more games the kids can take part in. Also suggested that kids could possibly colour / design bunting in school to help decorate for the day. ND was also looking into the kids being able to draw a portrait of themselves to then be designed onto a template of the Kings head silhouette and put onto a flag.
 - LM had contacted a few companies with regards to end of Summer term treat for the kids:
 - Magic Carpet Theatre Co
 - Tailsgate
 - Brayton PlayersNo response as yet from the above.
 - Sam's safari had replied and said for an audience of 20 children and to bring in 7 animals the cost would be £150.00
 - Moo music had also said they would be happy to come in and do an hours entertainment for the younger children for £35.00
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- It was decided it would be a good idea to try and arrange a small meeting with the school council (to be arranged through school)

The meeting concluded and the next meeting was arranged for Thursday 23rd March at 7pm at Barlow Club.